Terms and Conditions

Organisers

1. The ASCAP Musical Theatre Workshop is run by the American Society for Composers, Authors and Publishers (ASCAP) in partnership with Australasian Performing Rights Association Australasian Mechanical Copyright Owners Society (APRA AMCOS). The Victorian College of the Arts (VCA) Music Theatre department of The University of Melbourne (UoM) is presenting this workshop.

Applicants

2. Submissions are open to any musical theatre writers over the age of 18 who wish to be part of the workshop. Any queries or concerns regarding eligibility to enter can be addressed to newwork-musictheatre@unimelb.edu.au.

Deadlines

3. Applicants will be able to submit as of 10.00AM AEST 23/05/2017.
4. All entries must be submitted before 11.59PM AEST 14/08/2017 to be considered for the workshop. Eligible entries will be reviewed and selected applicants notified by email approximately 02/10/2017. Unselected applicants will be notified by email approximately 13/10/2017.
5. Selected applicants will be required to confirm availability and preparedness to irrevocably proceed with the workshops by 09/10/2017.
6. The workshops will take place during the fortnight commencing 12/02/2018, by which time selected applicants will need to have prepared
   i. 45-50 minutes of fully-rehearsed continuous content for presentation.

Submission Guidelines

7. Submissions must be a musical theatre work, defined as follows:
   i. Musical Theatre works in this instance are defined as dramatic form in which songs – and often, but not always, dance – play an essential part. Musical Theatre works can be sung-through or include spoken text.
      1. We recognise a broad range of musical and vocal styles in musical theatre, but works that would be defined by an expert musical theatre panel as opera or operetta will not be considered for this project.
   ii. Songs must be original. “Jukebox” musicals will not be considered
   iii. The work may be adapted from another source if the creative team is able to provide evidence that adaptation rights have been granted

8. Submissions must be Australian works, defined as follows:
   i. Written/composed by creative teams that are in total or majority Australian citizens
   ii. Content does not need to be Australian or set in Australia

9. Applicants can only submit using the online form. Mailed or emailed submissions will not be considered.

10. Applicants will need to provide the following information:
    i. Contact details of the applicant
    ii. Bios for all collaborators
    iii. Professional CV
    iv. Whether the production is an adaptation, and documentation demonstrating rights to adapt
    v. Whether production has been produced prior, and any details if so
    vi. Details of the show including synopsis and musical details
    vii. Ten (10) continuous pages of script, not necessarily the same segment to be presented at the workshop.
Eight. Three (3) songs from the work. These do not need to be professionally recorded, so long as they are audible, in three separate .zip folders for:
   a) Lyric sheets
   b) Sheet Music
   c) Song files
      - To create .zip folders
         • For WINDOWS: selecting all files desired, right clicking and hovering over to Send To… then selecting Compressed (zip) folder.
         • For MAC: select all files desired, right click and select Compress Items

11. Queries or concerns regarding the submission process can be directed to newwork-musictheatre@unimelb.edu.au.

Costs and Expenses

12. Applicants take full responsibility for costs associated with submission and presentation, including but not limited to remuneration and travel expenses for themselves and their creative team should the submission be selected
   i. Funding may be sought independently, but VCA and University of Melbourne will not provide any financial support or individualised materials for a funding application.

13. VCA can support with the provision of rehearsal space and student performers for selected applicants by direct request to newwork-musictheatre@unimelb.edu.au for a limited up leading up to the workshop. It is not required that selected applicants involve VCA students for any component of the workshop, though should the project creative team like to work with 3rd year VCA Music Theatre students in either principal or ensemble roles such an arrangement will be facilitated.

Intellectual Property

14. By submitting, applicants confirm they have all necessary rights to provide the intellectual property to VCA and University of Melbourne for the express purpose of running and promoting the workshops, and consent to any act or omission which would otherwise constitute an infringement of their intellectual property.

15. If applicants have any concerns, they can refer to University of Melbourne’s Privacy Policy.

Selection

16. Submissions will be selected according to the following criteria:
   i. Attendance to all required criteria in the application form and Terms & Conditions
   ii. The quality of musical and artistic ideas in the submission
   iii. The latent value of the submission to Australian musical theatre work in terms of diversity and developmental potential for creatives and content

17. Two submissions will be selected for the workshop opportunity. VCA will contact selected applicants in the first instance, and having received written confirmations of participation from all, proceed with these to the workshop.

18. If any applicants are unable to attend the workshop or do not submit their confirmation of participation in time, then a standby applicant may be contacted and offered the opportunity.

Selected Applicants

19. Selected applicants will receive:
   i. The opportunity to present their work (45-50 continuous minutes rehearsed) to a review panel including Stephen Schwartz and receive developmental input at two workshop events in Melbourne.
a) The first event will take place in the week of 12/02/2017.  
b) With the feedback, teams will then have the use of VCA spaces and the support of VCA staff as well as Stephen Schwartz in residence to conduct creative development work and re-present in a second event in the week of 19/02/2017.  
- It is a requirement that 3rd year Music Theatre students have access to observe your creative development work. Teams can include them for the re-presentation if they choose.

ii. Access to rehearsal space and student talent by request for a defined and reasonable period and number of hours in the lead-up to the workshop event, as negotiated with VCA Music Theatre.

iii. Potential involvement with media and promotional material surrounding the workshop including profiling.

20. Selected teams will be required to make themselves available for at least the week including and between both workshop events.

Disqualification

21. Selected applicants will be disqualified from presenting, and potentially attending the event, in the case of:  
   i. Written confirmation of participation not received by the due date, or provided late without prior written negotiation and approval by organisers.
   ii. Change in availability preventing them from attending, noted after written confirmation of participation is received
   iii. The submission or applicants contravening the terms of agreement as set out in the Submission Form
   iv. The submission being plagiarised, wilfully incorrectly credited or otherwise morally compromised
   v. Evidence of any conduct that brings the workshop, its participants, VCA or University of Melbourne into disrepute.

Privacy

22. By submitting, all applicants irrevocably confirm they have read, understood and will abide by the University of Melbourne’s Privacy Policy.

23. Selected applicants will be provided an Image/Audio Release form permitting the workshops to be exclusively photographed/recorded by University of Melbourne. No personal footage is permitted to be released.